



EXEMPTION APPLICATION FORM (NEW PROGRAM)

Student Membership no:

1. SURNAME: TITLE:
2. FIRST NAME: OTHER NAMES:
3. EMPLOYER:
4. PERMANENT POSTAL ADDRESS:
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Important: Applicants are advised to provide a reliable address as the Institute will not be held liable for the loss of letters posted to addresses provided on this form.

5. TELEPHONE NUMBER (S):
6. E-MAIL ADDRESS:
7. QUALIFICATION(S) OF APPLICANT (e.g., WASSCE, HND, DEGREE, MASTERS, DOCTORATE, PROFESSIONAL QUALIFICATION SUCH AS ACCA, CA, CIMA, etc., MRIC (CIB, GH.) etc.):

	QUALIFICATION	NAME AND COUNTRY OF AWARDED INSTITUTION	YEAR AWARDED
1.			
2			
3			
4			
5			
6			

Important: Application must attach certified copies of all certificates mentioned above. Applicant must also attach transcript of course of study for which exemption(s) is/are being sought. Please note that your application will not be processed if you do not include the documents.

8. MARK "X" AGAINST SUBJECTS YOU ARE SEEKING EXEMPTION FROM, "E" AGAINST SUBJECTS FROM WHICH YOU HAVE ALREADY BEEN EXEMPTED AND "P" AGAINST SUBJECTS YOU HAVE PASSED.

	LEVEL I		
	SUBJECTS	MARK 'X', 'E' OR 'P'	REMARK/COMMENT
1.	Economics in Banking		
2.	Introduction to Accounting		
3.	Principles of Banking Law		
4.	Elements of Banking		
5.	Principles of Management		

	LEVEL II		
	SUBJECTS	MARK 'X', 'E' OR 'P'	REMARK/COMMENT
1.	Law Relating to Banking		
2.	Management Practices		
3.	Customer Service- Marketing and the Competitive Environment		
4.	The Monetary and Financial System		
5	Quantitative Methods for Decision Making		

	LEVEL III	MARK 'X', 'E' OR 'P'	REMARK/ COMMENT
	SUBJECTS		
1.	Financial Reporting, Planning and Analysis		
2.	Bank Strategic Information Management		
3.	International Trade Finance		
4.	Banking Operation- Regulation, Market Practice and Treasury Management		
5.	Practice of Banking I – Law &Practice		
6.	Credit Management- Lending		

9. ANY ADDITIONAL REMARK/COMMENT:

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10. APPLICATION'S SIGNATURE: DATE:

11. FOR OFFICE USE ONLY

Payment for application form:

Amount (GH)	Name of receiving officer	Signature of receiving officer	Receiving number	Date
10.00				